

Custodian / Landscaping

Description: Reporting to the Manager Facility Operations, this position is responsible for ensuring that the recreational rental space within the Genesis Centre, as well as the office space, is cleaned and maintained. A variety of tasks as it relates to outdoor landscaping will also be required.

Roles and Responsibilities:

- Turf cutting and trimming
- Flower bed maintenance
- Responsible for ensuring the cleanliness of the facility through scrubbing, cleaning and sanitizing washrooms, change rooms including shower facilities, multi-purpose room, office area, gym and other zones as set out by the daily, weekly, monthly and yearly cleaning schedules.
- Replenishing washroom supplies, trash removal, sweeping, vacuuming, mopping and buffing floors, cleaning windows, walls, light fixtures and dusting.
- Set up facility equipment for regular rentals and special events.
- Perform inspections and general maintenance on sporting equipment.
- Provide support for special events as required.
- Provide support to Team Lead for security within the facility.
- May be required to attend to emergency situations and handle immediate first aid needs.
- Other duties as assigned.

Skills and Abilities:

- Ability to read, write and speak English at a high school level.
- Proven ability to be proactive and work without supervision.
- Professional and mature manner.
- Positive customer service skills.
- Excellent communication, organizational and problem solving skills.
- Standard First Aid/ CPR certification.
- Able to perform physical requirements of the job including walking, lifting, standing for extended periods of time and performing repetitive tasks.
- Ability to lift up to 50lbs and is capable of moving heavy equipment.

Note: successful applicants must provide proof of qualifications.

Position Requirements:

- Standard First Aid/ CPR certification and Police Background Check required prior to employment.
- The successful candidate in this role must align with the Canada Summer Job Granting requirements.
 - Post-Secondary student in a related field (e.g. Physical Education, Human Kinetics, Recreation and Business, Early Childhood Education, Education)
 - Between 18 and 30 years of age
 - Registered as a full-time student in the previous academic year, and intends to return to school on a fulltime basis in the next academic year (proof of student status will be required)

Employment Terms:

- Part time seasonal
- Must be available to work various times including evenings until midnight and weekends.
- Starting wage range of \$13.00 - \$15.00/ hr depending on experience

Qualified candidates are invited to submit a cover letter and resume to hr@genesis-centre.ca with your name and job title in the subject. Application to remain open until a qualified individual is found.