FACILITY BOOKING PACKAGE

GENESIS
CENTRE

An Inspired Community

The Genesis Centre is a **225,000 square foot multi-purpose complex** dedicated to enriching the health, wellness, and unity of Northeast Calgary.

The Genesis Centre encompasses half of the multi-purpose complex and includes the following facilities:

- Two Indoor Field Houses
- Feature Gymnasium & Event Centre (17,100 sq. ft)
- Community Gymnasium (9,800 sq. ft)
- Multi-Purpose Rooms
- Various Meeting and Boardrooms
- Community Kitchen & Catering Prep Room

For a virtual tour, visit: https://3dspaces.canadianvirtualtours.com/en/tour/genesis-centre-3

The Genesis Centre is not only a venue for sport and recreation, but a place which caters to the diverse interests of the community. Facility spaces are capable of hosting everything from cultural events, social occasions, and performing arts, to business oriented uses such as trade shows, conferences, and corporate team building.

In addition to the Genesis Centre facilities the complex also encompasses a YMCA and a branch of the Calgary Public Library.

CALGARY PUBLIC LIBRARY

Special Events

Genesis Centre spaces are capable of hosting everything from cultural events, special occasions, concerts and performing arts events to business oriented uses such as trade shows, conferences and corporate team building.

	Dimensions	Total Sq. Ft	Ceiling Height	Banquet*	Theatre*
NECCS Boardroom	–	500	9’	20	–
Multi-Purpose Room A	40’ x 45’	1,800	10’	75	150
Multi-Purpose Room B	40’ x 45’	1,800	10’	75	150
Multi-Purpose Room A & B	40’ x 90’	3,600	10’	150	300
Feature Multi-Purpose Room	20’ x 45’	900	10’	40	60
Community Gymnasium	140’ x 70’	9,800	30’	500	800
Field House	80’ x 180’	14,400	30’	–	800
Feature Gymnasium	190’ x 90’	17,100	30’	1000	1800
Feature Mezzanine	63’ x 36’	2,268	10’	–	–
Community Wing Meeting Rooms	–	–	10’	15-35	15-35

**Capacity subject to decrease in the presence of alcohol, food, beverage and equipment requirements.*

Feature Gymnasium & Event Centre

30,000 square feet of space dedicated to hosting both sport and special events. Featuring dividable courts, spectator seating, reception lobby, dressing rooms, catering prep area, built-in stage, parking lot, loading dock, and customizable floor plans. Host practices, games, tournaments, or events of any size including graduations, galas, dinners, trade shows, meetings, and concerts. In addition to securing the venue our team will gladly help coordinate catering, audio/visual equipment, floor plans, and anything else needed to ensure your successful event.

Entire Gymnasium & Event Centre (17,100 sq. ft.) Full Day Booking includes:

- Floor space of 190’ x 90’ or 17,100 sq. feet dividable into 3 full size basketball courts, with 30’ ceiling height
- Mezzanine level with 63’ x 36’ of usable space and 10’ ceiling height
- Feature Multi-purpose room 20’ x 45’ with 10’ ceiling height
- Catering prep room area

Prime Time

Weekdays: 5 pm - close | Weekends: 8 am - close

	Adult	Youth*
3 Courts	$263/hr	$210/hr
	$3,850/day	–
2 Courts	$197.25/hr	$157.50/hr
1 Court	$131.50/hr	$105.00/hr

Non-Prime Time/School

Weekdays: 9 am - 5 pm

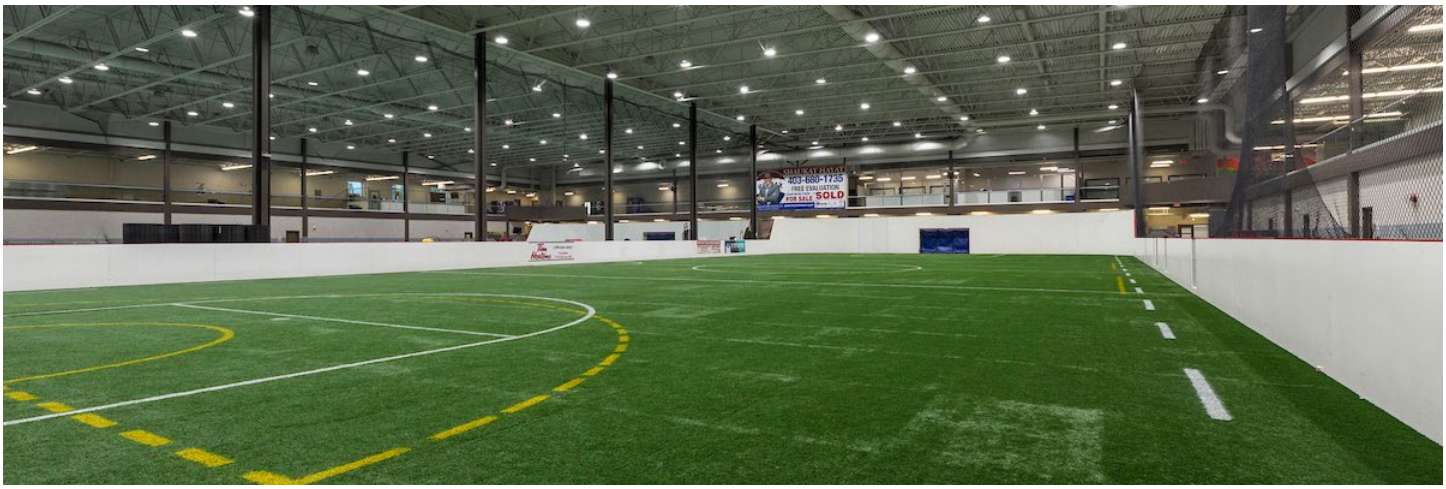
	Adult/Youth
3 Courts	$125/hr
	$3,682/day
2 Courts	$93.75/hr
1 Court	$62.50/hr

For special event bookings and reoccuring sport bookings, please visit our website and utilize the online ‘Request a Quote Form’.

**To qualify for youth rate, over 80% of participants must be under 18.*

See floor plans, pages 10, 11 & 12 for facility access and venue locations.

Indoor Field House



Genesis Centre encompasses two regulation size boarded field houses with turf. The field houses are suitable for a variety of sports including (but not limited to): soccer, lacrosse, tennis, arena football, field hockey, cricket, lawn bowling/bocce ball, rugby, fencing, ultimate frisbee, and baseball training. Each field house has regulation lines for soccer, lacrosse, and field hockey as well as a score clock and dedicated lacrosse shot clocks.

Field House 1

Dimensions:
- 80’ x 180’ (slightly smaller than a hockey rink)
- 30’ ceiling height

Playing Surface:
Carpet Turf or Concrete Pad

Field House 2

Dimensions:
- 80’ x 180’ (slightly smaller than a hockey rink)
- 30’ ceiling height

Playing Surface:
Artificial Turf

**Total Field House area is 43,438 sq feet*

Prime Time

Weekdays: 5 pm - close | Weekends: 8 am - close

	Adult	Youth*
Spring/Summer April 1 - September 30		
Turf	$145/hr	$145/hr
Fall/Winter October 1 - March 31		
Turf	$210/hr	$171/hr

Non-Prime Time/School

Weekdays: 9 am - 5 pm

	Adult	Youth*
Spring/Summer April 1 - September 30		
Turf	$85/hr	$85/hr
Fall/Winter October 1 - March 31		
Turf	$85/hr	$85/hr

**To qualify for youth rate, over 80% of participants must be under 18.*

See floorplans, pages 10, 11 & 12 for facility access and venue locations.

Outdoor Fields

The Genesis Centre is proud to introduce two new outdoor fields to its facility, directly adjacent to its building. While the fields are primarily designed for soccer (11v11, 7v7, and quarter fields) and lacrosse, field hockey and a variety of other activities will be suitable. For guidance, please contact us and we will verify that your proposed activity is in line with our conditions of use. Our Natural Turf field will be lined as needed on a weekly basis.

Fast Facts

Natural Turf Field (North)

Dimensions:
- Main field: 106m x 86m
- Cross fields: 86m x 47.5m

Playing Surface: Class B Field

Artificial Turf (South)

Dimensions:
- Main field: 106m x 86m
- Cross fields: 86m x 47.5m

Playing Surface: Artificial turf with 50ml grass

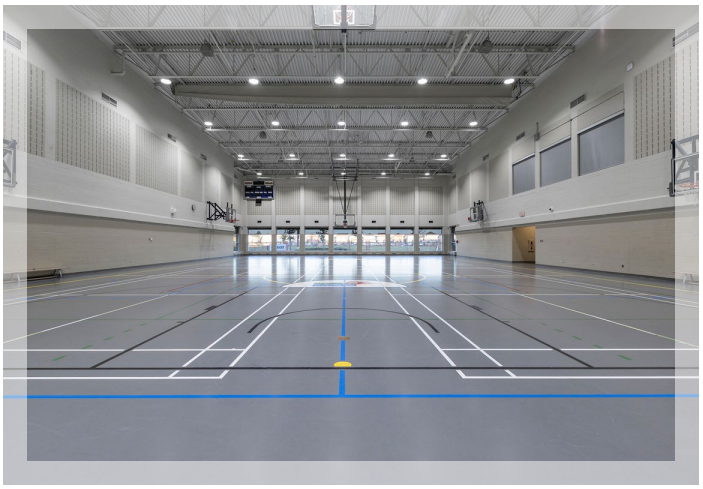
Amenities (both):

- Power, portable score clocks, portable nets (soccer, lacrosse and field hockey), spectator bleachers, indoor change-rooms,
  and free parking in the Genesis Centre south parking lot.
- Lights available on the Artificial turf.

Natural Turf Field (North)	
Adult (April 1 - September 30)	$90/hr
Youth	$50/hr

Artificial Turf (South)	
Adult (April 1 - September 30)	$157/hr
Youth	$124/hr

Community Gymnasium



The oversized Genesis Centre gymnasium is a highly versatile space suitable for a variety of sports and special events. The gymnasium has a durable pulastic floor, the ability to divide the gymnasium into thirds with ceiling drop-down curtains, and two score clocks. The gymnasium is marked with lines for basketball, badminton, volleyball, and futsal/soccer (see diagram for layout). Special event rental rates for the Community Gymnasium are based upon the type of event, the number of attendees, and whether food and/or liquor are being served. All inquiries should be directed to the bookings department.

Entire Gymnasium:

- 140’ x 70’ or 9,800 sq. feet (almost twice the size of a standard gymnasium)
- 25’-30’ ceiling height
- 800 Max Occupancy, 500 Dining Occupancy

Gymnasium Sections:

- Cross Court (1/3 divided gym): 70’ x 50’ = 3,500 sq. feet 1 mini basketball (65’ x 46’), 1 volleyball, 2 badminton
- Small Cross Court: 70’ 40’ = 2,800 sq. feet 1 badminton

Prime Time

Weekdays: 5 pm - close | Weekends: 8 am - close

	Adult	Youth*
3 Courts	$137/hr	$113/hr
2 Courts	$102.75/hr	$84.75/hr
1 Court	$68.50/hr	$56.50/hr

Non-Prime Time/School

Weekdays: 9 am - 5 pm

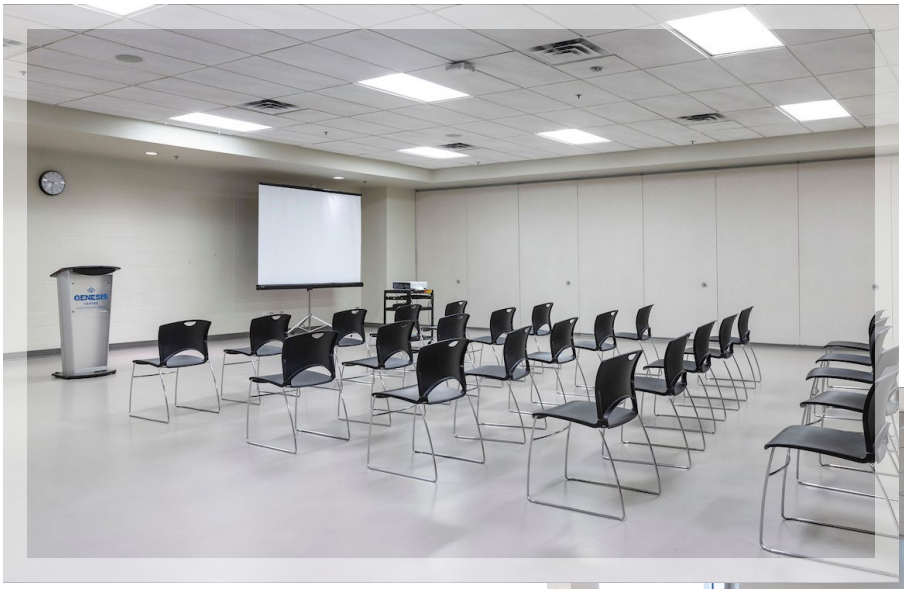
	Adult and Youth
3 Courts	$86/hr
2 Courts	$65.00/hr
1 Court	$42.75/hr

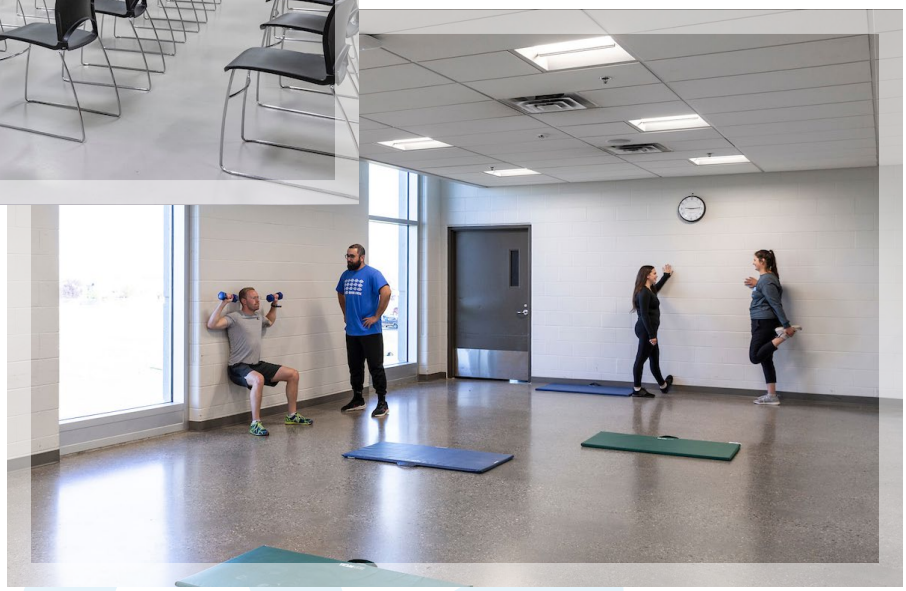
For special event bookings, please visit our website and utilize the online ‘Request a Quote Form’.

**To qualify for youth rate, over 80% of participants must be under 18.*

See floorplans, pages 10, 11 & 12 for facility access and venue locations.

Multi-Purpose Rooms (Meeting & Fitness)





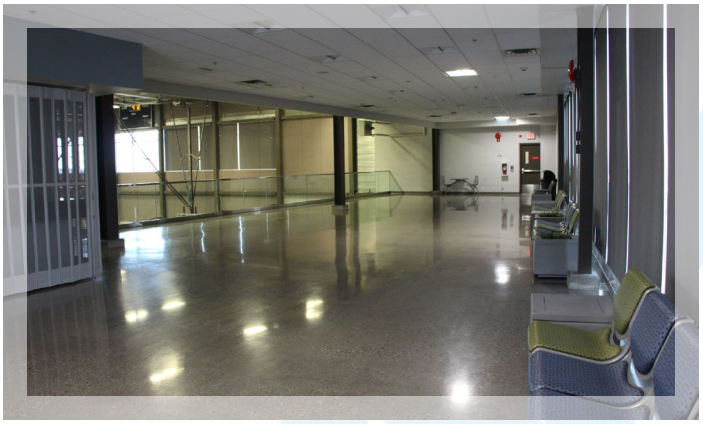
Pulastic multi-purpose flooring suitable for fitness programming as well as meetings or presentations with tables and chairs. The room has the ability to be broken into two spaces with a pull across sound barrier wall. As the name suggests, the Genesis Centre multi-purpose room is suitable for a wide variety of activities including fitness, meetings, birthdays, youth groups, and much more. Facility rental rates for the Multi-Purpose Room are based upon the type of event, number of attendees, and whether food and/or liquor are being served. All inquiries should be directed to the bookings department.

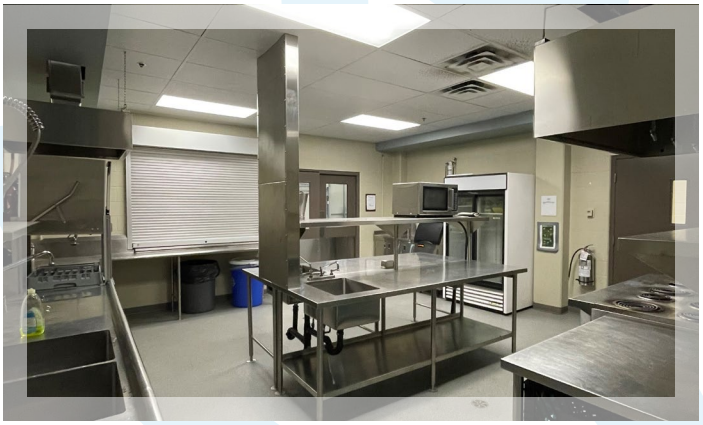
Full Room (A & B)	Half Room (A or B)	Feature MPR:
• 40’ x 90’ (3,600 sq. feet)	• 45’ x 40’ (1,800 sq. feet)	• 20’ x 45’ (900 sq. feet)
• 10’ ceiling height	• 10’ ceiling height	• 10’ ceiling height
• 300 Max Occupancy	• 150 Max Occupancy	• 60 max Occupancy
• 150 Dining Occupancy	• 75 Dining Occupancy	• 40 Dining Occupancy
Rate: Starting at $85/hr	**Rate: Starting at $50/hr**	**Rate: $38/hr**

** Increases are based on the number of guests*

Other Areas

The Genesis Centre is also equipped with a number of rentable spaces including a private boardroom, community room and several large open spaces. Special event inquiries such as banquets, conferences, trade shows and weddings should be directed to the bookings department.





NECCS Boardroom

Executive style, seating for 20. Estimated 500 sq. feet.
$42/hr

Field House Mezzanine 1 & 2

Open area (concrete), commonly used as spectator viewing area. A multi-purpose area to be used for everything from dryland training, to community events, to trade shows. Estimated 130' x 18' (2,340 sq. feet).
$37/hr

Feature Gymnasium & Event Centre Mezzanine

Open area (concrete) commonly used as a spectator viewing area. A multi-purpose area to be used for everything from dryland training, to community events, to trade shows.
$37/hr

Community Kitchen

This large kitchen is outfitted with commercial grade appliances including, a double stacking Alto Shaam cook & hold oven with capacity for 8 full size pans; a 10 burner stove top with 2 large ovens, each with separate controls; a large capacity standing freezer; 2 large commercial coolers; 2 microwave ovens; 5 prep counters – 4 with sinks; an automatic ice machine and a full dish washing system with sprayers. *All food must be served within the facility.
$55/hr

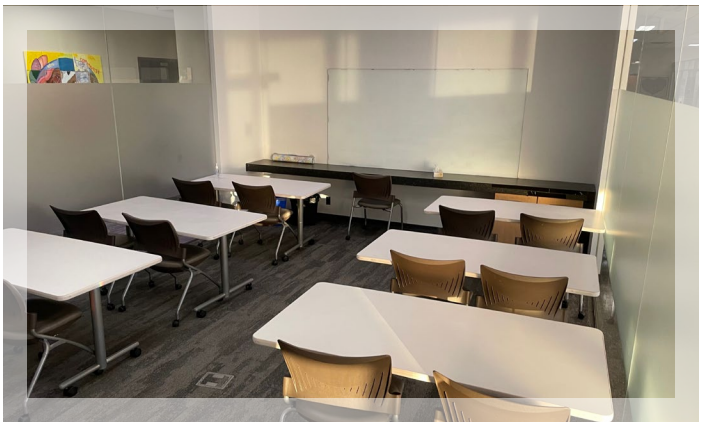
Catering Prep Room

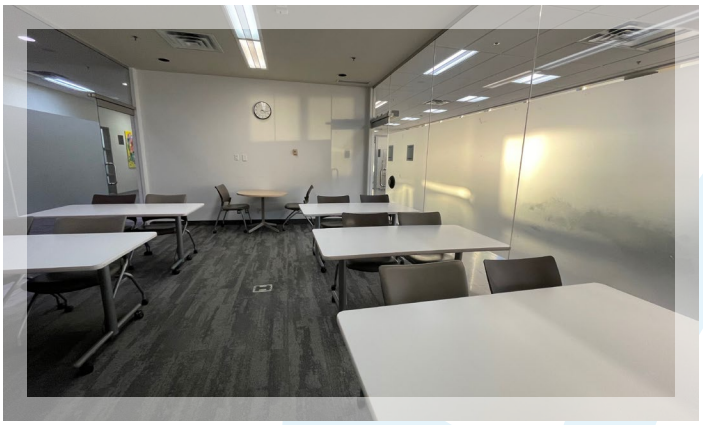
This area is very useful for caterers & servers, providing counter space for food and tray preparation prior to serving and also has a double prep sink. The prep room is a private area within close proximity to the Feature Gymnasium & Event Centre as well as the Field Houses and Community Gymnasium.
$25/hr

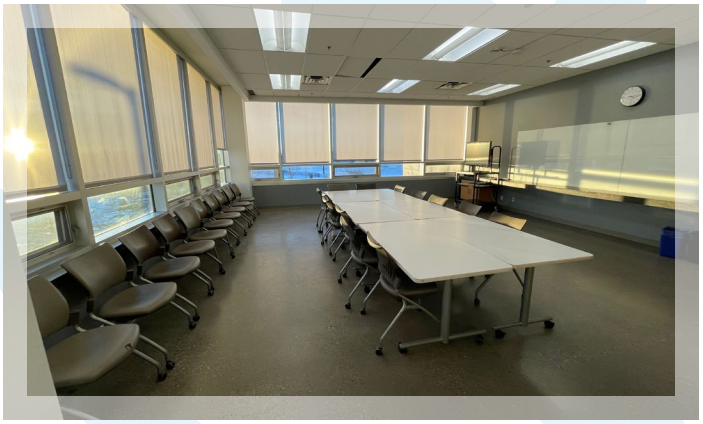
See floorplans, pages 10, 11 & 12 for facility access and venue locations.

Community Wing

Located on the main level of the Genesis Centre. The community wing has meeting and office spaces.







Office Spaces
Open and Closed offices spaces.
Inquire with booking coordinator for rate

D118/D119
Max occupancy 10-15 people.
$30/hr

D104
Max occupancy 14 people.
$30/hr

D122
Max occupancy 40 people.
Inquire with booking coordinator for rate

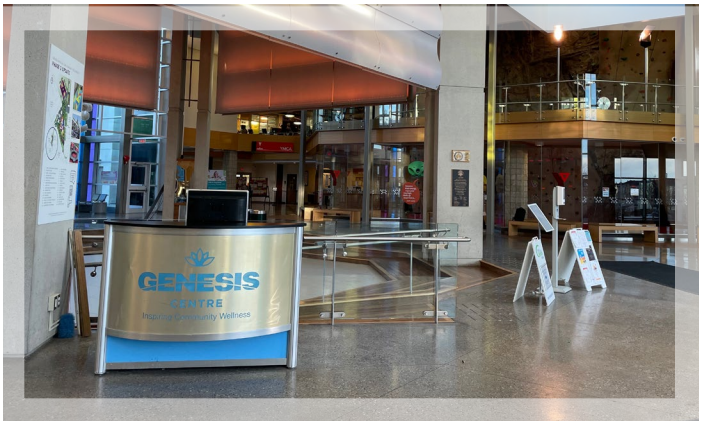
Lounge
Max occupancy of 30 people, fridge located in space.
Inquire with booking coordinator for rate

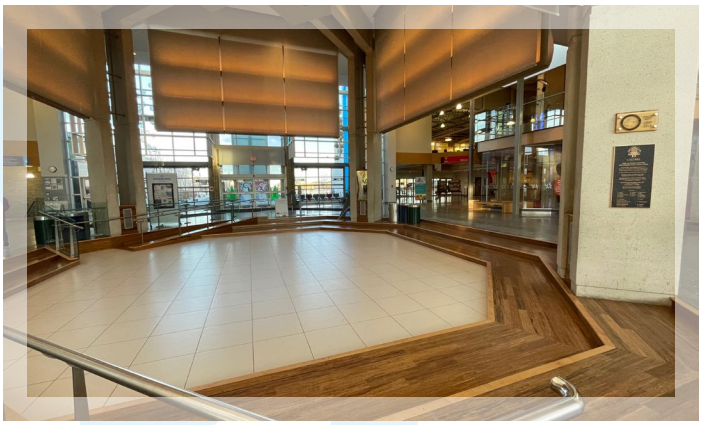
Other Areas

Commons

Showcase your organization, program or event to our community! The Genesis Centre is proud to offer a number of rentable spaces in the central piazza area of our facility. This area is suitable for displays, promotions, program registrations, and community or cultural events.

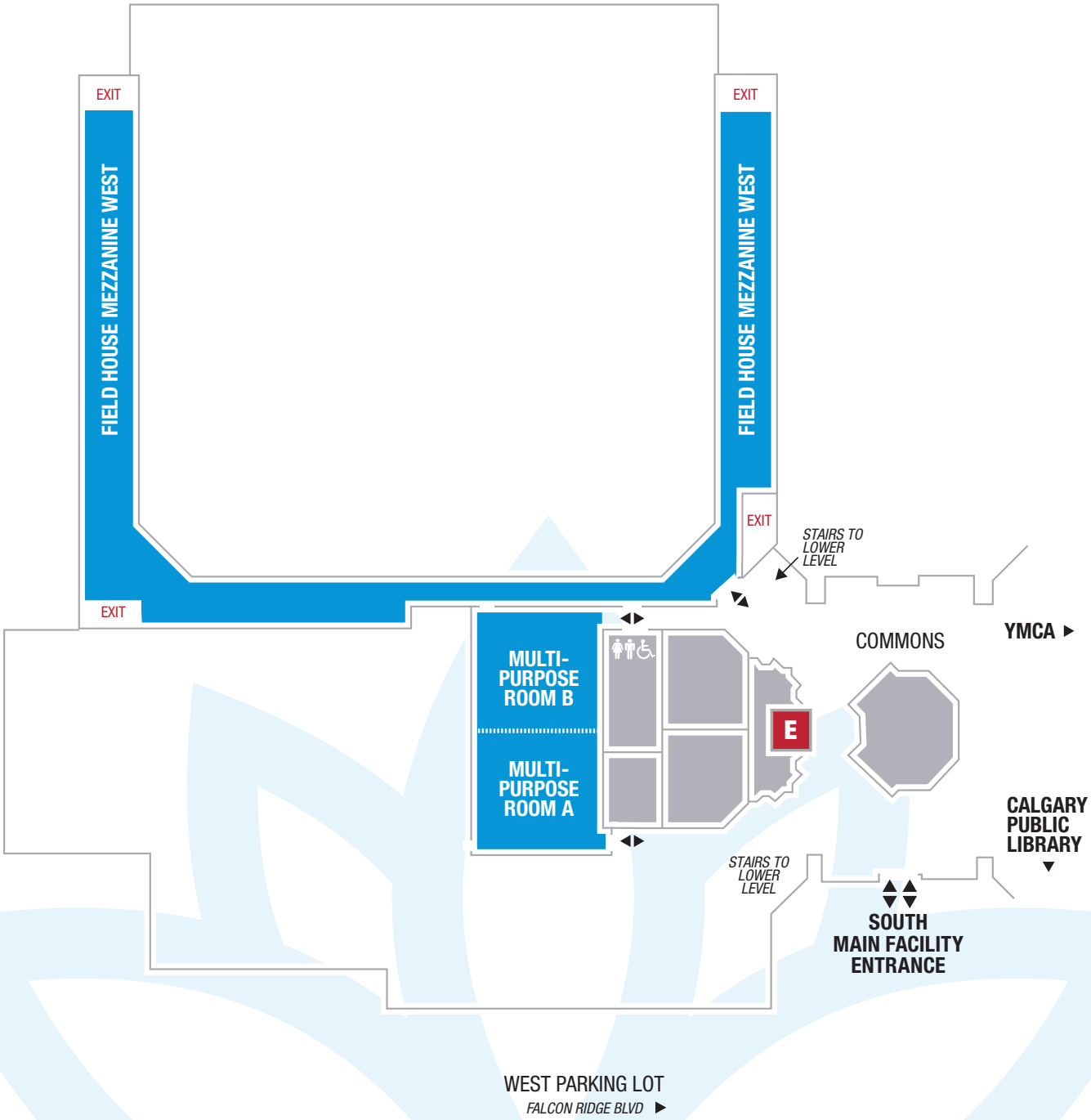
Prices range depending on your organization type and the purpose of use.



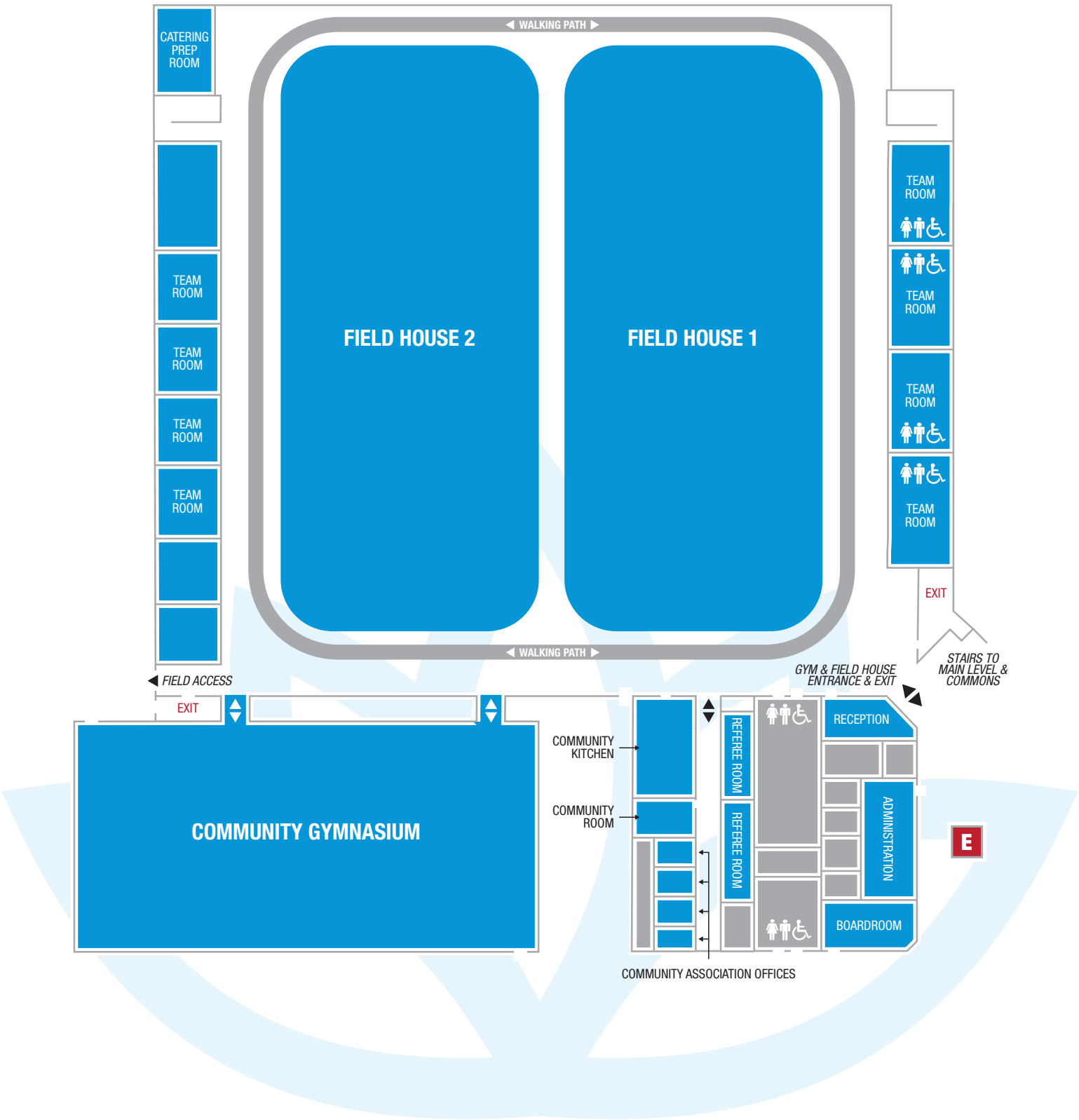


See floorplans, pages 10, 11 & 12 for facility access and venue locations.

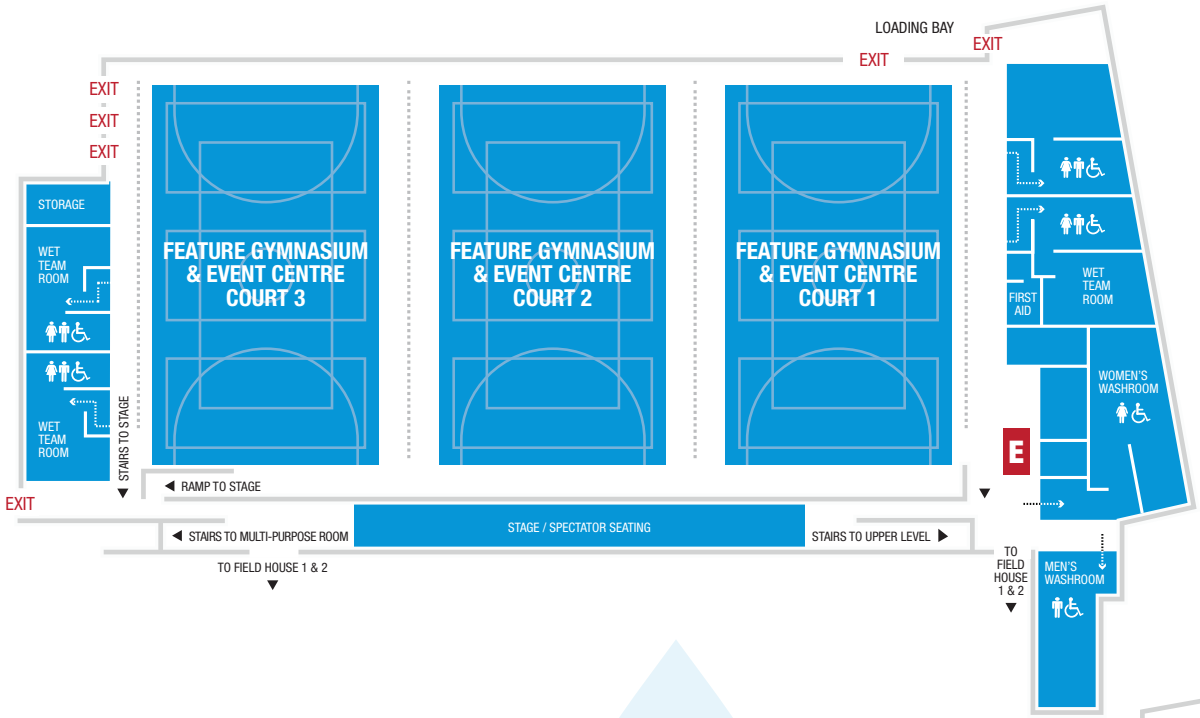
Main Level Floorplan

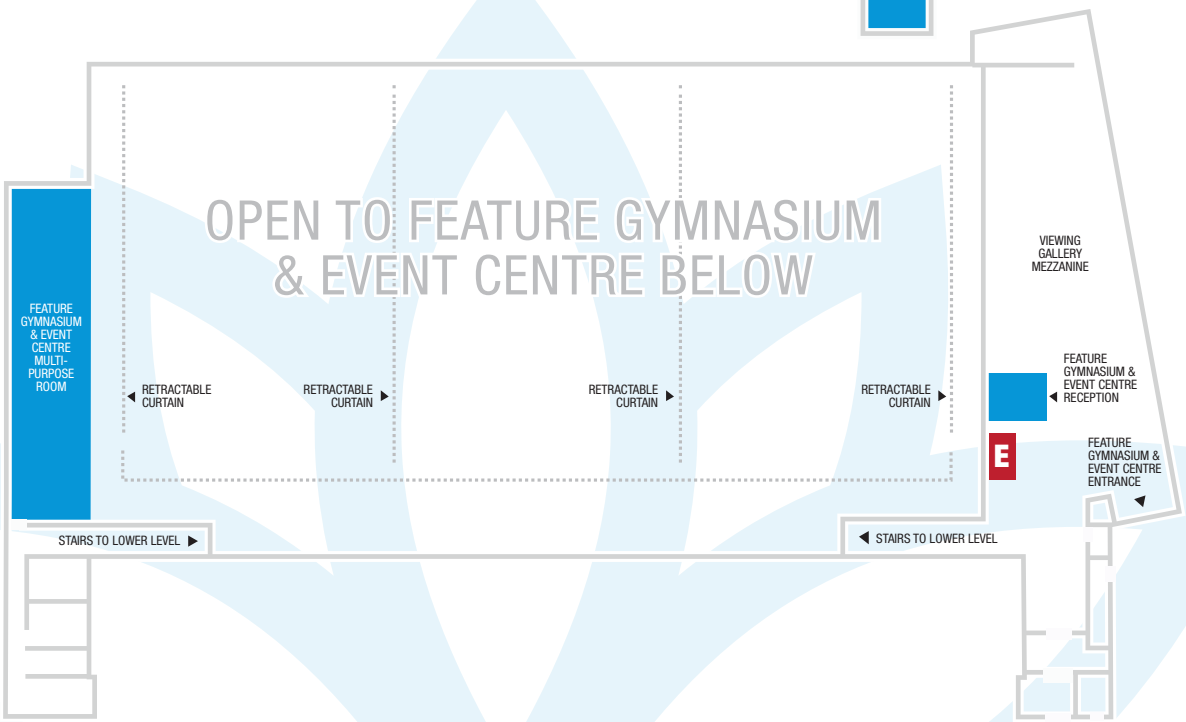


Lower Level Floorplan



Feature Gymnasium & Event Centre





Sport Conditions of Use

1. Payment & Permit Confirmation

All permits must be paid in full at time of booking. Upon booking staff discretion, reoccurring bookings or tournaments may setup a monthly payment plan. Once payment has been made, the permit holder is committed to the booking permit and terms within it regardless of whether the permit has been signed. Payments are to be paid in accordance with the payment schedule outlined on the booking permit, reminder invoices will not be sent. Cheques are to be written out to '**Genesis Centre**'.

2. Amendments

Amendments are defined as the changing of a date and/or minor changes to booking time requirements (within 5% of original booking amount) once a permit has been issued. Amendments are subject to both the cancellation policies and a $10 administrative fee per amendment.

3. Cancellations

a. **Sport Bookings:** Refunds are only issued with 60 or more days notice. Reoccurring bookings (more than 10 hours/month on a permit over two or more months) are only entitled to give back 5% of original contract amount regardless of notice.
b. **Special Events/Tournaments:** With over 60 days notice the 25% security deposit is forfeited (required at time of booking to hold dates). Less than 60 days notice, security deposit is refunded but full payment is forfeited (full payment required 60 days ahead of event).

4. Genesis Centre Amendments/Cancellations

The Genesis Centre reserves the right to cancel or amend this permit in advance of the date should special circumstances arise, including the facility needing to accommodate large special events. Suitable alternatives will be presented including dates, times, credits or refunds. Additionally, the performance of any of the obligations of this agreement may be delayed or suspended at any time while, but only for so long as, the Genesis Centre is hindered or prevented from performance by an event of "Force Majeure", which includes, but is not limited to, an event of fire, power outage, alarm or event requiring facility evacuation, flood, earthquake, element of nature, explosions, acts of God, terrorism, sabotage or other unlawful acts, and any other similar event beyond the commercially reasonable control of the Genesis Centre. Genesis Centre will strive to extend or rebook the event within a 12 month period in any of these circumstances. The Genesis Centre, however, will not be held liable for additional damages, liabilities, loss of revenue, costs and expenses of whatsoever kind or nature arising from an event suspension or cancellation and the Event Organizers agrees to indemnify, defend and save harmless the Genesis Centre and all of its employees, partners, officials, officers and authorized representatives.

5. Behavior of Permit Holder/Participants

a. I am responsible for the actions of those who use the facility during the time of rental;
b. I will pay for the reasonable costs of any damage caused to the facility by my actions or the actions of those who use the facility during time of rental;
c. I will take reasonable steps to ensure that no unauthorized persons enter the facility during the time of rental;
d. I am responsible on behalf of participants, spectators, and those using the facility during time of rental against bodily injury or property damages to the facility that arise from or are related to my booking;
e. I will indemnify and save harmless The Genesis Centre from and against all actions, causes of actions, suits, demands, payments, judgments or settlement, including solicitor client costs which arise from my use or the use of the facility by those I represent;
f. I understand the permit may be cancelled at any time if in the opinion of The Genesis Centre the conduct of those using the facility is not satisfactory. No refunds will be provided;
g. I understand that alcohol, drugs, tobacco are strictly prohibited for consumption or procession;
h. Parking is not permitted in loading bay areas and vehicles incorrectly parked are subject to ticket and/or tow;
i. I understand a zero tolerance policy applies to everyone within the Genesis Centre. Inappropriate behavior and/or verbal and or physical abuse will not be tolerated, and will result in immediate suspension or expulsion upon the discretion of facility management.

Sport Conditions of Use (continued…)

6. Use of Facility

a. I am responsible to purchase and/or carry liability insurance to cover my bookings at the Genesis Centre and shall name the Genesis Centre as additional insured. This insurance must not have a participant's exclusion;
b. I am responsible to return the facilities to the Genesis Centre in the same condition in which it was rented, including dressing rooms, spectator areas, playing area, etc. Cleaning charges will apply to space not left in satisfactory condition;
c. I understand the '55 minute rule' that applies to all bookings. Play will be wrapped up 5 minutes before the end of allotted time to ensure the next booking starts on time;
d. I am not able to assign or sublet my bookings;
e. The dressing rooms are available to me 30 minutes before and after my booking time. Key cards are available from the front desk for access. Charges will be incurred for extra cleaning or damage to the dressing rooms after my use. It is my responsibility to ensure the room is secure;
f. The Genesis Centre accepts no responsibility for lost or stolen items;
g. Equipment: Floor and Field Hockey sticks must have plastic or composite blades with no tape. Both Field Hockey and Cricket groups must use approved indoor balls for play;
h. I understand food and beverage is strictly prohibited without prior consent of a booking coordinator.

7. Personal Information

The personal information collect in the process of issuing this facility rental permit is obtained under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act and is necessary for operating a program or activity of this facility. Further, this information may be used for marketing purposes specifically related to programs or services delivered directly the Genesis Centre and will not be sold or shared unless required by law.

Special Event Conditions of Use

1. Payment & Permit Confirmation

Security deposits are required immediately in order to confirm booking requests. Bookings within 60 days must be paid in full at time of booking. Once payment has been made, the permit holder is committed to the booking permit and terms within it regardless of whether the permit has been signed. Payments are to be paid in accordance with the payment schedule outlined on the booking permit, reminder invoices will not be sent. Cheques are to written out to '**Genesis Centre**'.

Security Deposits:
Events with alcohol present - 50% of total permit amount
Events without alcohol present - 25% of total permit amount

2. Amendments

Amendments are defined as minor changes to booking time requirements (within 5% of original booking amount) once a permit has been issued. Amendments are subject to both the cancellation policies and a $10 administrative fee per amendment.

3. Cancellations

a. **Sport Bookings:** Refunds are only issued with 60 or more days notice. Reoccurring bookings (more than 10 hours/month on a permit over two or more months) are only entitled to give back 5% of original contract amount regardless of notice.
b. **Special Events/Tournaments:** With over 60 days notice the 25% security deposit is forfeited (required at time of booking to hold dates). Less than 60 days notice, security deposit is refunded but full payment is forfeited (full payment required 60 days ahead of event).

4. Genesis Centre Amendments/Cancellations

The Genesis Centre reserves the right to cancel or amend this permit in advance of the date should special circumstances arise, including the facility needing to accommodate large special events. Suitable alternatives will be presented including dates, times, credits or refunds. Additionally, the performance of any of the obligations of this agreement may be delayed or suspended at any time while, but only for so long as, the Genesis Centre is hindered or prevented from performance by an event of "Force Majeure", which includes, but is not limited to, an event of fire, power outage, alarm or event requiring facility evacuation, flood, earthquake, element of nature, explosions, acts of God, terrorism, sabotage or other unlawful acts, and any other similar event beyond the commercially reasonable control of the Genesis Centre. Genesis Centre will strive to extend or rebook the event within a 12 month period in any of these circumstances. The Genesis Centre, however, will not be held liable for additional damages, liabilities, loss of revenue, costs and expenses of whatsoever kind or nature arising from an event suspension or cancellation and the Event Organizers agrees to indemnify, defend and save harmless the Genesis Centre and all of its employees, partners, officials, officers and authorized representatives.

5. Behavior of Permit Holder/Participants

a. I am responsible for the actions of those who use the facility during the time of rental;
b. I will pay for the reasonable costs of any damage caused to the facility by my actions or the actions of those who use the facility during time of rental;
c. I will take reasonable steps to ensure that no unauthorized persons enter the facility during the time of rental;
d. I am responsible on behalf of participants, spectators, and those using the facility during time of rental against bodily injury or property damages to the facility that arise from or are related to my booking;
e. I will indemnify and save harmless The Genesis Centre from and against all actions, causes of actions, suits, demands, payments, judgments or settlement, including solicitor client costs which arise from my use or the use of the facility by those I represent;
f. I understand the permit may be cancelled at any time if in the opinion of The Genesis Centre the conduct of those using the facility is not satisfactory. No refunds will be provided;
g. I understand that alcohol, drugs, tobacco are strictly prohibited for consumption or procession;
h. Parking is not permitted in loading bay areas and vehicles incorrectly parked are subject to ticket and/or tow; and
i. i. I understand a zero tolerance policy applies to everyone within the Genesis Centre. Inappropriate behavior and/or verbal and or physical abuse will not be tolerated, and will result in immediate expulsion upon the discretion of facility management.

Special Event Conditions of Use (continued…)

6. Use of Facility

a. I am responsible to purchase and/or carry liability insurance to cover my bookings at the Genesis Centre and shall name the Genesis Centre as additional insured. This insurance must not have a participant's exclusion;
b. I am responsible to return the facilities to the Genesis Centre in the same condition in which it was rented. A Genesis Centre employee will perform both a pre and post check and cleaning/damage charges will apply to space not left in satisfactory condition;
c. I am not able to assign or sublet my bookings;
d. The Genesis Centre accepts no responsibility for lost or stolen items;
e. I understand food, beverage and alcohol is strictly prohibited without prior consent of a booking coordinator and payment of an appropriate surcharge;
f. I understand if event goes over the scheduled time, upon availability, I will be billed both the facility rental rate and staffing charges;
g. I am entitled to a base amount of equipment (tables and chairs) as determined by a booking coordinator. Additional equipment requested will be billed accordingly;
h. Alcohol:
   Please Note: All servers of alcohol must be Pro-Serve Certified and each server must provide a copy of their certification to be kept and posted along with the liquor license during the duration of the event.
   - I will present an AGLC liquor license to staff on my event day if alcohol is present. I also understand the Genesis Centre requires a minimum of 1 security guard per 100 attendees if liquor is present. All events with liquor at the Genesis Centre must end service at 11pm;
i. I will provide Genesis Centre booking coordinators with the name and purpose of all organizations and third party suppliers who will be present during any point of my event. Any decorations, special effects and AV use must be made known and approved by a booking coordinator. Floor plans, final attendee count, required permits/licenses, and vendor information must be received no later than five business days prior to event.

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GENESIS

CENTRE

An Inspired Community

403-590-2833
bookings@genesis-centre.ca
genesis-centre.ca

#10, 7555 Falconridge Blvd. NE, Calgary, Alberta T3J 0C9

Updated February 2025